

**MINUTES OF THE GENERAL MEETING
OF THE BIGFORK COUNTY
WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on June 12, 2019 at the District office. President, Lloyd Ross, presided.

ATTENDEES:

Directors: Lloyd Ross, Bob Keenan, Seth Price, Gene Helberg
District Employees: Julie Spencer, Mimi Wildeman
Engineering: Jeff Cicon P.E, Morrison Maierle
Public: None

READ AND APPROVE MINUTES:

The minutes of the May 2019 General Board Meeting were reviewed for approval Price made a motion to approve the minutes Helberg seconded and it was unanimously.

RESOLVED, That the minutes of the May Board Meeting be approved as submitted

CONSENT AGENDA

Ross asked for discussion, no further discussion Price made a motion to approve, Keenan seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved

PUBLIC COMMENT

None.

NEW BUSINESS

None

OLD BUSINESS

Operations Report- Ross asked if there was any discussion or questions regarding Keenan made a motion to approve the Operators Report, Helberg seconded and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Engineering update, Jeff Cicon

Ramsfield #4 Task Order #34 Well and Electrical Improvements- Alan's pump has ordered the well pump but it has not arrived. It is anticipated to arrive the week of June 10 and they will start installation shortly after. We have requested they arrange a meeting with Julie prior to starting installation to ensure the District can meet water demand since Well #3 will need to be taken off line.

Water Tank & Transmission Line and Access Easement Task –The Districts Attorney has completed a draft buy/sell agreement for Board review. After some discussion Ross called for a motion to approve and send to property owner, Keenan made a motion to move forward and

complete the purchase of land and easements, Price seconded and it was unanimously.

RESOLVED, That the to move forward and complete the purchase of land and easements

Chapman Hill and Harbor Village PRV Replacement Project Task Order #35 –No Update

Water Right Update- Submitted to the DNRC with the amendment to the application which will include the Settlement Subdivision.

Wastewater System Improvements-

- ***Bay Sewer Replacement Project Task Order #36-*** An initial mailer has been sent out to the property owners affected by the project. Cicon has received inquiries from two people about the project. We are currently surveying the underground utilities and determining where services leave buildings. Once we have a better inventory of services, we will prepare a schematic design and set up a meeting with the District.
 - The District will receive funding assistance from the TSEP, DNRC-RRGL and SRF to help assist with the cost. To meet startup conditions for the TSEP and DNRC grants, a resolution to authorize an application to the Water Pollution Control State Revolving Fund will need to be approved. Spencer stated that this will be Resolution 92 to authorize the application to the WPCSRF program. Price made a motion to move forward with Resolution 92 and complete the WPCSRF application, Keenan seconded and it was unanimously.

RESOLVED, That the to move forward with Resolution 92 and complete the WPCSRF application

Development Review

- ***The Settlement Subdivision-*** Morrison Maierle has completed a review of the drawings, specification and basis of design report the remarks and comments have been given to Spencer for review and then return to developer.
- ***Saddlehorn No. 11-*** Spencer, Helberg and Cicon meet with Peccia and Associates to discuss the design of Saddlehorn No.11 recently annexed by the District, Cicon provided a number planning documents so they can establish water demand and sanitary sewer usage.

Montana Territory, LLC- No Update

MDT/ WGM Ice Box Canyon- No Update

Mayport Harbor Pumps- Completed

Stand Pipe Water Tank- see Committee Reports

COMMITTEE REPORTS

Annexation, Main Extensions & Construction Helberg & Cahill

- *District Properties-* No Update
- *Storage Tank Easement –* Engineers Report
- *Stand Pipe Water Tank-* we are receiving quotes from two different diving and cleaning companies will bring back to Board in July. Cicon told the Board that we will be able to add the Stand Pipe sandblasting and painting to the water project.

Purchase of Additional CD Investment –..... Price & Ross

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

- Safety Procedures- On going

Pretreatment Regulations Cahill & Price

- Renewal of 2019-2020 Contract – the permit has been received and signed. It will go into effect July 1, 2019

Budget & Rate Structure Helberg & Ross

- The committee will meet in the coming weeks and will bring a Budget to the July meeting for review.

Rules & Regulations Cahill & Price

- No Update

Farmland..... Helberg, Cahill

- District received the crop production report and funds, the addition of the sprinklers have paid off the crop production and sale was better than expected. They have added the end guns for better coverage of the entire field.

COMMUNICATIONS

ADJOURNMENT

Ross called for a motion to adjourn. Kennan moved, Price seconded and it was unanimously
RESOLVED that the public meeting be adjourned at 7:45 p.m.

Secretary, Mimi Wildeman

Minutes approved by:

President Lloyd Ross